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# *Fred Lynn Middle School Advisory/ PTO Meeting*

## *Minutes 9/24/2024*

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Meeting call to order by President Meera Komitsky at 6pm

Date, Time, Location: A meeting of Fred Lynn Middle PTO was held virtually on Zoom on 9/24/2024 at 6pm.

Attendees included : recorded in zoom meeting chat

### **Approval of minutes**

This was first meeting held for school year 2024-2025.

### **Advisory Meeting/ Principal Report:**

Principal Romero reported on the success of the 2024-2025 school year Back to School Night highlighting the accomplishments that school has achieved including : 10% increase in SOL scores and becoming fully accredited no longer needing a school improvement plan. The goal is to continue to increase SOL scores by 10% each academic year. He also emphasized the School Safety and Security measures that are in place which include: Evolv weapon detection system, Raptor, Proxi-guard, Verkada security camera, 800 HHZ radio, Emergency call button, classroom doors locked, Staff id badges, Security & Police personnel on-site, Risk management & security services supplemental security checks, Sandy Hook Anonymous reporting system, BARK email monitoring system, and a Threat assessment team.

Mr.Romero discussed incentive house system of “Swarms” that would be starting in weeks to come. An email will be sent out about the t-shirts for the students in the next two to three weeks.

### **Officers Report/ Old Business**

This was first PTO meeting of the school year. President ,Meera Komitsky reviewed the need to start up a new bank account for PTO since there had not been an active PTO bank account since 2016 and starting a new one would eliminate any reopening cost fee. The next item reviewed was need for officers to be nominated with vacant positions of Vice President, Secretary and Treasurer. Attendee’s in meeting were encouraged to seek a position and let other parents they know who may be interested to attend meeting and run for a position or join PTO and meetings are held virtually via Zoom and also an option to attend in person. Due to no bank account not being open for the Fred Lynn PTO fundraising cannot conclude according to bylaws until a bank account is established. The current account balance for the PTO is \$0. An email account will be created for the PTO.

No old business.

## Motion

A motion to nominate Natasha Reitz as secretary was approved by President Meera Komitsky and Ms. Jacynta Charlton language arts teacher.

## New Business

The floor was opened to attendees of the PTO meeting to discuss events to be held for the students and families. It was recommended by several attendees that a Sign up Genius be created in order to begin process of recruiting volunteers and collecting any donation items that may be needed for events. One attended recommended contacting school book keeper to help set up the PTO bank account.

The event ideas that were discussed included Hispanic Heritage potluck/celebration ( tentative date October 18) , Title 1 events combined with other themes, Trunk or Treat( tentative date October 25) and future school dances. There was interest in having various potluck/ food related events going forward which tend to help engage families to attend. Given the lack of PTO funds ways to obtain donations and participation from local businesses to provide food to events was reviewed which included having various meeting participants contact local restaurants to provide food to events. Several attendees suggested decorations for Hispanic Hertitage month event be created by reaching out to the art teachers to get students to create decorations.

The Principal confirmed cafeteria could be used and that a Food Manager would need to be present if kitchen needed to be used. He also said there was a standard letter/template that was used for requesting food donation from local restaurant. Ms. Jacynta Charlton language arts teacher discussed information about local restaurants that have provided community food donations . A list was discussed to be made available for attendees who would volunteer to reach out to these restaurants/businesses.

It was requested by several attendees to have a follow prior to the tentative events in order to plan and prepare. The conclusion was an email from PTO would go out to help discuss how to organize and plan for these events along with creation of Sign Up Genius.

## Next Meeting

Next meeting will be held virtually via Zoom and email will be sent as reminder for October 29,2024.

## Adjournment

Meeting adjourned at 7pm.

Minutes compiled by Natasha Reitz , Secretary

